

Arrow Financials Payroll



Course Description:

This course is designed for Arrow Users to include processing of payroll, generating super guarantee payments, terminate employees, setup for FBT reporting and preparation for year end reconciliation.

Topics Covered:

- View and Maintain Codes
 - Cost Centres
- Setup
 - Module parameters
 - Background Parameters
- Maintenance
 - Payment Types
 - Employee Types
 - Tax Scales
 - Employees
 - Standard Pays
 - Super Guarantee Links
- Processing
 - Employee Status
 - Employee Payroll
 - Create Bank Transfer
 - Generate Super Guarantee Payment
- Overview
 - Job Cost (Staff / Activities)
 - Period End Close
 - Year End Reconciliation
 - Integration with General Ledger
- View Employee information
- Printing Reports and Forms

Duration:

- 1 Day

Included:

- Morning Tea / Lunch / Afternoon Tea
- Training Notes

